

**OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT**

**BASIC FINANCIAL STATEMENTS
AND
AUDITOR'S REPORT**

For the Year Ended December 31, 2018

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

TABLE OF CONTENTS

	<u>Page</u>
FINANCIAL SECTION	
Independent Auditor's Report	1
Basic Financial Statements	
Government-wide Financial Statements:	
Statement of Net Position	3
Statement of Activities	4
Fund Financial Statements:	
Balance Sheet – Governmental Funds.....	5
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds.....	6
Notes to the Basic Financial Statements	7
SUPPLEMENTAL SECTION	
Combining Statements	
Combining Balance Sheet – Non-major Governmental Funds.....	17
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –Non-major Governmental Funds	18

HEIDI A. TRAINOR, CPA, PC

1 West Main Street, Suite 5
P.O. Box 808
Cortez, Colorado 81321
(970) 565-2435
(970) 565-2025
(970) 565-2443 Fax



Heidi A. Trainor, CPA, MS Tax

INDEPENDENT AUDITOR'S REPORT

Office of the District Attorney
Twenty-second Judicial District
Cortez, CO 81321

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Office of the District Attorney, Twenty-second Judicial District, (the District), which comprise the Statement of Financial Position as of December 31, 2018, and the related Statement of Activities, for the year then ended.

The prior year summarized comparative information has been derived from the District's financial statements and, in our report dated July 12, 2018; we expressed an unmodified opinion on those financial statements.

Management's Responsibility for Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of the material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Office of the District Attorney, Twenty-second Judicial District as of December 31, 2018, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted the Management's Discussion and Analysis. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who consider it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The District is not legally required to prepare a budget, therefore the budgetary information is not presented.



HEIDI A. TRAINOR, CPA, PC

June 17, 2019

OFFICE OF THE DISTRICT ATTORNEY
 TWENTY-SECOND JUDICIAL DISTRICT

STATEMENT OF NET POSITION
 December 31

	<u>GOVERNMENTAL ACTIVITIES</u>	
	<u>2018</u>	<u>2017</u>
ASSETS		
Cash	\$ 342,622	\$ 52,223
Accounts and Grants Receivable	43,766	60,501
Due from Other Governments	16,283	220,948
Due from Other Funds	18,825	50,996
TOTAL ASSETS	<u>\$ 421,496</u>	<u>\$ 384,668</u>
 LIABILITIES AND FUND BALANCES		
LIABILITIES		
Accounts Payable	\$ 25,190	\$ 56,346
Accrued Expenses	3,204	4,128
Long-term Liabilities:		
Compensated Absences-Due in more than One Year	<u>30,402</u>	<u>28,140</u>
TOTAL LIABILITIES	58,796	88,614
 NET POSITION		
Unrestricted	<u>362,700</u>	<u>296,054</u>
TOTAL NET POSITION	<u>\$ 421,496</u>	<u>\$ 384,668</u>

The accompanying notes are an integral part of these financial statements

OFFICE OF THE DISTRICT ATTORNEY
 TWENTY-SECOND JUDICIAL DISTRICT

STATEMENT OF ACTIVITIES
 For the Year Ending December 31

	Expenses	PROGRAM REVENUES	NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION	
		Operating Grants and Contributions	GOVERNMENTAL ACTIVITIES	
			2018	2017
GOVERNMENTAL ACTIVITIES				
General Government:				
Personnel Services	\$ 1,093,934	\$ 182,823	\$ (911,111)	\$ (938,271)
Dues, Meetings, and Travel	22,645	--	(22,645)	(30,508)
Supplies and Operating	79,903	--	(79,903)	(108,221)
Professional Services	12,219	--	(12,219)	(12,156)
Diversion and Restitution	42,324	--	(42,324)	--
TOTAL GOVERNMENTAL ACTIVITIES	<u>\$ 1,251,025</u>	<u>\$ 182,823</u>	<u>(1,068,202)</u>	<u>(1,089,156)</u>
GENERAL REVENUES				
State and County Revenue			1,134,092	1,030,613
Investment Earnings			756	491
TOTAL GENERAL REVENUES			<u>1,134,848</u>	<u>1,031,104</u>
CHANGE IN NET POSITION			66,646	(58,052)
NET POSITION, Beginning			<u>296,054</u>	<u>354,106</u>
NET POSITION, End			<u>\$ 362,700</u>	<u>\$ 296,054</u>

The accompanying notes are an integral part of these financial statements

OFFICE OF THE DISTRICT ATTORNEY
 TWENTY-SECOND JUDICIAL DISTRICT

BALANCE SHEET - GOVERNMENTAL FUNDS
 December 31

	2018		2017	
	GENERAL FUND	NON-MAJOR GOVERNMENTAL FUNDS	TOTALS	TOTALS
ASSETS				
Cash	\$ 332,624	\$ 9,998	\$ 342,622	\$ 52,223
Accounts and Grants Receivable	43,228	538	43,766	60,501
Due from Other Governments	16,283	--	16,283	220,948
Due from other Funds	--	18,825	18,825	50,996
TOTAL ASSETS	\$ 392,135	\$ 29,361	\$ 421,496	\$ 384,668
LIABILITIES AND FUND EQUITY				
LIABILITIES				
Accounts Payable	\$ 25,190	\$ --	\$ 25,190	\$ 56,346
Accrued Expenses	3,204	--	3,204	4,128
TOTAL LIABILITIES	28,394	--	28,394	60,474
FUND EQUITY				
Unassigned	363,741	29,361	393,102	324,194
TOTAL FUND EQUITY	363,741	29,361	393,102	324,194
TOTAL LIABILITIES AND FUND EQUITY	\$ 392,135	\$ 29,361	\$ 421,496	\$ 384,668
Reconciliation to the Statement of Net Position:				
Total Fund Equity reported above			\$ 393,102	\$ 324,194
Less Liabilities (Compensated Absences) not reported above			(30,402)	(28,140)
Net Position of Governmental Activities			\$ 362,700	\$ 296,054

The accompanying notes are an integral part of these financial statements.

OFFICE OF THE DISTRICT ATTORNEY
 TWENTY-SECOND JUDICIAL DISTRICT

STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 GOVERNMENTAL FUNDS
 For the Year Ending December 31

	2018			2017
	MAJOR FUNDS GENERAL	NON-MAJOR GOVERNMENTAL FUNDS	TOTALS	TOTALS
REVENUES				
Federal Grants	\$ --	\$ 82,830	\$ 82,830	\$ 75,300
State Grants and Funding	267,955	19,000	286,955	159,512
County Funding	887,650	--	887,650	881,150
Other Revenue	45,792	14,444	60,236	42,365
TOTAL REVENUES	1,201,397	116,274	1,317,671	1,158,327
EXPENDITURES				
Current				
Personnel Services	993,087	98,586	1,091,673	1,054,956
Dues, Meetings and Travel	22,618	27	22,645	39,080
Supplies and Operating	65,930	13,972	79,902	108,221
Professional Services	12,219	--	12,219	12,156
Diversion and Restitution	42,324	--	42,324	--
TOTAL EXPENDITURES	1,136,178	112,585	1,248,763	1,214,413
NET CHANGE IN FUND BALANCES	65,219	3,689	68,908	(56,086)
FUND BALANCES, Beginning	298,522	25,672	324,194	380,280
FUND BALANCES, Ending	\$ 363,741	\$ 29,361	\$ 393,102	\$ 324,194
Reconciliation to the Statement of Activities:				
Total Net Change in Fund Balances reported above			\$ 68,908	\$ (56,086)
Expenses for Compensated Absences do not require the use of current financial resources and therefore are not reported as Expenditures in Governmental Funds.			(2,262)	(1,966)
Change in Net Position of Governmental Activities			<u>\$ 66,646</u>	<u>\$ (58,052)</u>

The accompanying notes are an integral part of these financial statements.

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Office of the District Attorney, Twenty-second Judicial District conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant accounting policies:

Reporting Entity

The Office of the District Attorney, Twenty-second Judicial District (the District) is an elected position funded by Montezuma and Dolores Counties and the State of Colorado. These operations are reflected in the general fund. The District does not have a property tax levy. The general fund is supplemented by federal and state administered grant funds to permit the office of the District Attorney to undertake specific programs. These specific programs are reported in the special revenue funds.

In accordance with the requirements of the Governmental Accounting Standards Board (GASB), the financial statements must present the District (the primary government) and its component units. Pursuant to this criterion, no component units were identified for inclusion in the accompanying financial statements.

Government-Wide and Fund Financial Statements

- Government-wide financial statements - The government-wide financial statements (i.e., the statement of fund balances and the statement of activities) report information on all of the non-fiduciary activities of the District. The effect of inter-fund activity has been removed from these statements. *Governmental activities* are normally supported by taxes and intergovernmental revenues. The District does not operate any business-type activities.
- The statement of activities demonstrates the degree to which the direct expenses of a given function or activity is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or activity. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. The District does not have any charges to customers or applicants. Other items not properly included among program revenues are reported instead as general revenues.

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

NOTE 1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Government-Wide and Fund Financial Statements (Continued)

- Fund financial statements - Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The District has no fiduciary funds.

Individually major governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the district considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences are recorded only when payment is due.

Interest income associated with the current fiscal period is considered to be susceptible to accrual and has been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the district.

The district reports the following major governmental funds:

The *general fund* is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The effect of inter-fund activity has been eliminated from the government-wide financial statements

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

NOTE 1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Budgets

The Office of the District Attorney submits operating budgets to the county commissioners and to grant agencies, but the budgets are not legally adopted by the Office of the District Attorney. Therefore, budget and actual statements have not been presented.

Capital Assets

All capital assets purchased through the Office of the District Attorney are the property of Montezuma County. No capital assets or related depreciation are recorded on the District's records.

Receivables and Revenue Recognition

Revenues are recognized when earned based on the terms of grants and contracts. Management considers the receivable to be fully collectible and accordingly, no allowance for doubtful accounts has been recorded as of June 17, 2019.

Net Position

The government-wide financial statements, utilize a net position presentation. Net position is categorized as investment in capital assets, restricted, and unrestricted.

Net Investment in Capital Assets includes the Department's capital assets (net of accumulated depreciation) reduced by the outstanding balances of bonds that are attributable to the acquisition, construction, or improvements of those assets.

Reserved Fund Balances includes assets that have third-party (statutory, bond covenant, or granting agency) limitations on their use. The Department typically uses restricted assets first, as appropriate opportunities arise, but reserves the right to selectively defer the use until a future project.

Unreserved Fund Balances typically includes unrestricted liquid assets. The Board has the authority to revisit or alter this designation.

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

NOTE 1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Fund Balance

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

- Nonspendable - This classification includes amounts that cannot be spent because they are either not spendable or are legally or contractually required to be maintained intact. The District does not report any deposits and prepaid items as non-spendable at December 31, 2018.
- Restricted – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The District does not report any restricted fund balanced at December 31, 2018.
- Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Directors. These amounts cannot be used for any other purpose unless the Board of Directors removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The District does not report any funds as committed fund balances at December 31, 2018.
- Unassigned – This classification included the residual fund balance for the General Fund. The Unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

The District would typically use restricted fund balances first, followed by Committed resources, and then Assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend Unassigned resources.

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

Subsequent events are events or transactions that occur after the statement of financial position date but before financial statements are issued. The District recognizes in the financial statements the effects of all subsequent events that provide additional evidence about conditions that existed at the date of the statement of financial position, including the estimates inherent in the process of preparing the financial statements. The District's financial statements do not recognize subsequent event that provide evidence about conditions that did not exist at the date of the statement of financial position but arose after the statement of financial position date and before financial statements are available to be issued.

Comparative Data

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the District's financial position and operations. However, complete comparative data in accordance with generally accepted accounting principles has not been presented since its inclusion would make the financial statements unduly complex and difficult to read.

Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

NOTE 2. CASH AND INVESTMENTS

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA.

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

NOTE 2. **CASH AND INVESTMENTS** (Continued)

PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

At December 31, 2018, the District had deposits with financial institutions with a carrying amount of \$342,622. The bank balances with the financial institutions were \$363,110. Of these balances \$250,000 was covered by federal depository insurance and \$113,110 was covered by collateral held by authorized escrow agents in the financial institutions name (PDPA).

NOTE 3. **ACCOUNTS RECEIVABLE**

Accounts Receivable represents monies receivable from grantors and other agencies for services rendered. As of December 31, 2018, accounts receivable due the District amounted to \$43,766 and \$60,501 for 2017. This amount is deemed collectible, so no allowance for uncollectible amounts has been calculated.

NOTE 4. **DUE FROM OTHER GOVERNMENTS**

Due from other governments consists of receivables for reimbursement of expenditures. Due from other governments at December 31, 2018 was \$16,283 and \$220,948 for 2017.

NOTE 5. **DUE FROM OTHER FUNDS**

As of December 31, 2017, due from other funds consisted of payroll reimbursements owed to the General Fund from the Victim Witness Unit Fund and The Victim Compensation Administration Fund in the amount of \$50,996. As of December 31, 2018, Grant Money deposited in the General Fund was owed to the Victim Witness Unit Fund in the amount of \$18,825.

NOTE 6. **COMPENSATED ABSENCES PAYABLE**

It is the District's policy to permit employees to accumulate earned but unused compensated absences. For government-wide financial reporting, a liability is recorded for compensated absences when services are rendered and employees have earned the right to receive compensation for such services.

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

NOTE 6. COMPENSATED ABSENCES PAYABLE (Continued)

Liabilities for compensated absences are not liquidated until leave is actually taken by employees or leave balances are paid upon termination. Accordingly, no expenditure is reported in the government General Fund for compensated absences until they are paid. Current and non-current portions of compensated absences totaling \$30,402 for the year ended December 31, 2018 and \$28,140 for the year ended December 31, 2017 are recorded for governmental activities in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

NOTE 7. DEFINED CONTRIBUTION PENSION PLAN - COUNTIES

The District Attorney participates in the State of Colorado's Defined Benefit Pension Plan, and the Colorado County Officials plan through Dolores County. After six months of continuous service, all other full-time employees are eligible to participate in the Colorado County Officials plan through Montezuma and Dolores counties. Contributions made by the employee are five percent of the eligible compensation for Montezuma County and five percent for Dolores County. The employer contributes a matching amount. The Counties fund the employer's share of the contributions to the County plan.

The Counties are members of the Colorado County Officials and Employees Retirement Association. All members of the Association are participants in a defined contribution retirement plan which was adopted and is administered to provide income after retirement in addition to benefits provided by federal social security. Employees are required to participate after one year of continuous service.

The counties maintain no control over the plan, other than being members of the Association. Employees vest at 20% per year and are fully vested after five years of participation.

The 2018 and 2017 total payroll for the Office of the District Attorney was \$901,039 and \$815,869, respectively, and the covered payroll for retirement plan purposes was \$423,937 and \$503,559 for 2018 and 2017, respectively. The 2018 and 2017 employee contributions to the Colorado County Officials and Employees Retirement Association totaled \$26,839 and \$26,494, respectively, and the employer contributed a matching amount.

The District Attorney has the option of contributing to a Defined Benefit Pension Plan administered by PERA or to a Defined Contribution Pension Plan (DCPP) created as an alternative to PERA for elected officials (Reference HB98-1191).

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

NOTE 7. DEFINED CONTRIBUTION PENSION PLAN - COUNTIES

The District Attorney participates in the State of Colorado's Defined Benefit Pension Plan, and the Colorado County Officials plan through Dolores County. After six months of continuous service, all other full-time employees are eligible to participate in the Colorado County Officials plan through Montezuma and Dolores counties. Contributions made by the employee are five percent of the eligible compensation for Montezuma County and five percent for Dolores County. The employer contributes a matching amount. The Counties fund the employer's share of the contributions to the County plan.

The Counties are members of the Colorado County Officials and Employees Retirement Association. All members of the Association are participants in a defined contribution retirement plan which was adopted and is administered to provide income after retirement in addition to benefits provided by federal social security. Employees are required to participate after one year of continuous service.

The counties maintain no control over the plan, other than being members of the Association. Employees vest at 20% per year and are fully vested after five years of participation.

The 2018 and 2017 total payroll for the Office of the District Attorney was \$901,039 and \$815,869, respectively, and the covered payroll for retirement plan purposes was \$423,937 and \$503,559 for 2018 and 2017, respectively. The 2018 and 2017 employee contributions to the Colorado County Officials and Employees Retirement Association totaled \$26,839 and \$26,494, respectively, and the employer contributed a matching amount.

The District Attorney has the option of contributing to a Defined Benefit Pension Plan administered by PERA or to a Defined Contribution Pension Plan (DCPP) created as an alternative to PERA for elected officials (Reference HB98-1191).

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

NOTE 7. DEFINED CONTRIBUTION PENSION PLAN – COUNTIES (Continued)

Plan Description

The Office of the District Attorney contributes to the Combined State and School Division Trust Fund (CSSDTF), a cost-sharing multiple-employer defined benefit pension plan administered by the Public Employees' Retirement Association of Colorado (PERA). CSSDTF provides retirement and disability, annual increases, and death benefits for members or their beneficiaries. The District Attorney is a member of the CSSDTF. Title 24, Article 51 of the Colorado Revised Statutes (CRS), as amended, assigns the authority to establish benefit provisions to the State Legislature. PERA issues a publicly available annual financial report that includes financial statements and required supplementary information for CSSDTF. That report may be obtained by writing to Colorado PERA, 1300 Logan Street, Denver, Colorado 80203 or by calling PERA at 303-832-9550 or 1-800-759-PERA (7372).

Funding Policy

Plan members and the Office of the District Attorney are required to contribute at a rate set by statute. The contribution requirements of plan members and the Office of the District Attorney are established under Title 24, Article 51, of the CRS, as amended. The contribution rate for 2018 for employers is 20.15% and for members is 8% of covered salary. The employer and employee contributions were \$27,253 and \$10,820 for 2018 and \$27,253 and \$10,820 for 2017 respectively.

NOTE 8. CONTINGENCIES

In the normal course of operations, the Office of the District Attorney receives funds from Federal and State agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. In the Office of the District Attorney's opinion, any liability for reimbursement which may arise as the result of these audits is not believed to be material.

As of December 31, 2018, the Office of the District Attorney did not have any pending litigation or potential non-disclosed liabilities that it believes would have a material effect on the financial statements.

OFFICE OF THE DISTRICT ATTORNEY
TWENTY-SECOND JUDICIAL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2018

NOTE 9. BENEFITS FUNDED BY OTHER GOVERNMENTS

Montezuma and Dolores Counties contributed payments on behalf of the Office of the District Attorney employees as follows:

	<u>2018</u>	<u>2017</u>
Insurance	\$ 146,192	\$ 136,027
Retirement	19,434	25,996
Total	<u>\$ 165,626</u>	<u>\$ 162,023</u>

The on-behalf payments have been recognized as revenues and expenditures in the financial statements. See Note 7 for retirement plan information.

NOTE 10. ACCRUED EXPENSES

Accrued expenses are expenses incurred in the normal course of business that have been billed to the District Attorney's office but not paid as of December 31, 2018. At December 31, 2018, the District's accrued expenses were \$3,204 and \$4,128 at December 31, 2017.

NOTE 11. TABOR AMENDMENT

Colorado voters passed an Amendment of the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments. The Amendment is complex and subject to judicial interpretation. The district believes it is not within the scope of the Amendment.

NOTE 12. RISK MANAGEMENT

The Office of the District Attorney is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the District carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past five years.

REQUIRED SUPPLEMENTAL INFORMATION

**Non-major Governmental Funds
Special Revenue Funds**

Victims Assistance – accounts for state funds from Victim Assistance and Law Enforcement (VALE) Board.

VOCA – accounts for federal funds from the Crime Victim Assistance Grant.

OFFICE OF THE DISTRICT ATTORNEY
 TWENTY-SECOND JUDICIAL DISTRICT

COMBINING BALANCE SHEET - NON-MAJOR GOVERNMENTAL FUNDS
 December 31

	2018				2017
	VICTIMS ASSISTANCE	VICTIMS COMPENSATION	VOCA	TOTAL	TOTAL
ASSETS					
Cash	\$ 4,980	\$ 5,018	\$ --	\$ 9,998	\$ 35,157
Accounts Receivable	538	--	--	538	1,361
Due From Other Funds	2,875	--	15,950	18,825	--
Grants Receivable	--	--	--	--	40,150
TOTAL ASSETS	8,393	5,018	15,950	29,361	76,668
LIABILITIES AND FUND BALANCES					
LIABILITIES					
Accounts Payable	--	--	--	--	50,996
TOTAL LIABILITIES	--	--	--	--	50,996
FUND BALANCES - UNRESERVED	8,393	5,018	15,950	29,361	25,672
TOTAL LIABILITIES AND FUND BALANCES	\$ 8,393	\$ 5,018	\$ 15,950	\$ 29,361	\$ 76,668

OFFICE OF THE DISTRICT ATTORNEY
 TWENTY-SECOND JUDICIAL DISTRICT

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES, NON-MAJOR GOVERNMENTAL FUNDS
 Year Ended December 31

	2018				2017
	VICTIMS COMPENSATION	VICTIMS ASSISTANCE	VOCA	TOTAL	TOTAL
REVENUES					
Federal Grants	\$ --	\$ --	\$ 82,830	\$ 82,830	\$ 75,300
State Grants	19,000	--	--	19,000	18,000
Investment Income	12	3	--	15	16
Other Income	7,701	6,728	--	14,429	16,624
TOTAL REVENUES	<u>26,713</u>	<u>6,731</u>	<u>82,830</u>	<u>116,274</u>	<u>109,940</u>
EXPENDITURES					
Current					
Personnel Services	19,286	4,000	75,300	98,586	97,680
Dues, Meetings & Travel	--	27	--	27	965
Supplies & Operating	5,477	965	7,530	13,972	7,482
Professional Fees	--	--	--	--	--
TOTAL EXPENDITURES	<u>24,763</u>	<u>4,992</u>	<u>82,830</u>	<u>112,585</u>	<u>106,127</u>
NET CHANGE IN FUND BALANCES	1,950	1,739	--	3,689	3,813
FUND BALANCES - Beginning	<u>6,443</u>	<u>3,279</u>	<u>15,950</u>	<u>25,672</u>	<u>21,859</u>
FUND BALANCES - End	<u>\$ 8,393</u>	<u>\$ 5,018</u>	<u>\$ 15,950</u>	<u>\$ 29,361</u>	<u>\$ 25,672</u>